



# HomeWorks



## HOMWORKS QUESTIONNAIRE (V6.0 050814)

### Broker Information

Please use this information provided by the client to submit an online application to us at [www.plum-underwriting.com](http://www.plum-underwriting.com)

Plum Underwriting Limited is an underwriting agency, given authority from Underwriters to act on their behalf in providing insurance under this scheme. As such, we do not deal directly with policyholders/homeowners or anyone acting on their behalf other than via an insurance intermediary. If you are interested in applying for insurance with us, you should please contact your insurance intermediary and ask them to contact us on your behalf. If you do not wish to appoint your own insurance intermediary then we can arrange for your enquiry to be dealt with by an associate intermediary company experienced in handling this type of insurance, if wish to do this, please let us know.

1	Is the proposer a private individual or a company (if Company please provide name of Firm, Company, Family Trust, confirm the reason why it is in a Company Name and who the Individuals are behind the Company)
2	If private individual, please provide Name, Date of Birth and Occupation: Title Forename(s) Surname Date of Birth Occupation
3	Name, Date of Birth and Occupation of any Joint Proposer (please note details of the contractor will be collected at a later stage) Title Forename(s) Surname Date of Birth Occupation
4	Have you, or any persons living with you at the property during the proposed period of insurance, ever been convicted of or charged with any criminal offence other than motoring offences or spent convictions? If "Yes", please give details.
5	Have you or any persons living with you at the property ever been made Bankrupt or entered into a bad debt arrangement with creditors? If "Yes", please give details:

6	Have you or any persons living with you at the property ever had Insurance cancelled, refused, declined or voided or had any special terms applied ? If "Yes", please give details:
7	Has the proposer or any member of the family or any person normally residing at the premises sustained any loss or damage during the last 5 years which would have been covered under this Insurance or similar, whether claimed or not? Please provide date of loss, cause, description of loss, location, status (ongoing/settled) and amount.
8	Existing structure - Address of property undergoing works:  Postcode:  Correspondence Address (if different from the address to be insured?)  Postcode:
9	Property Ownership? e.g. Private Individual, Family Trust etc:
10	Existing structure - Building Sum Insured:  £
11	Existing structure – Type of property (detached, terraced, maisonette, flat etc):
12	Existing structure - Approximate Year of Build of the property
13	Existing structure - Is the property listed? If so, Grade I or II etc?
14	Existing structure - Describe wall construction i.e. brick, stone etc:
15	Existing structure - Describe roof construction i.e. tiled, slate, flat roof etc:
16	Is the building of standard construction i.e. built of brick, stone or concrete and roofed with slate, tile or concrete? If no please advise what is non standard about it
17	Is the property in a good state of repair, structurally sound and regularly maintained? If not please give details:
18	Is the property built in an area historically free from flooding and coastal or river erosions? If no, give details:

19	Is the property over 200 metres of any river, stream, tidal waters or flood plains? If no, give details of distance and elevation from the watercourse:
20	Have the premises ever suffered from flooding, coastal or river erosion, whether insured or not? If "Yes" please give details:
21	Is the property being used for Business Use and are there any visitors in connection with the Business visiting the property during the works? If "Yes", please give details:
22	Is the property adjoining a Thatched Property? If "Yes", please give details:
23	Please confirm the name of the Contractor (if more than one please confirm the names, address and trade of the individual contractors and date they will be on site:
24	Please confirm the address of the Contractor  Postcode:
25	Is the Contractor a limited company, if so please provide Company Registration Number.  If not please confirm the following:: How long have they been in business for? Have they done similar projects before? Have they carried out similar size contracts before?
26	Other than a contract for services, is there any other relationship between the Employer (homeowner) and the Contractor? i.e. is it a member of the family, is client involved financially with the contractors in any way If yes, please give details:
27	What, if any, contract terms are being used? (eg JCT Minor Works 2011, JCT Intermediate Building Contract, Written Agreement etc)
28	What insurance clauses are being used, if known (eg 5.4B, 6.3b, 6.7Cetc):
29	Do contract conditions require insurance to be in joint names with the contractor?



37	a) Is there any structural work involved in the contract works? If yes please provide details
	b) Will you using a qualified structural engineer to design and supervise the work? If not, who is checking that the structural work has been carried out satisfactorily?
39	Will there be use of heat other than for general plumbing? If yes please provide details and confirm if a hot works permit is in place
40	a) Will there be any excavation works below 5 metres depth? If yes please provide details
	b) What will be the maximum depth of the excavation(s)?
41	a) Will there be any piling ? If yes please provide details:
	b) If piling works, please provide to what depth and confirm the type of piling:
42	Will any aspect of the contract works take place in or adjacent to water? If yes please provide details
43	When the contract works are complete, will the home be occupied as your main home or holiday home by you? If no please provide details i.e. to be let or sold
44	Will there be any Underpinning works? If yes please confirm method to be used and maximum width of the underpin bay i.e. Hit and Miss or Sequentia land up to 1.2 metres wide:
45	Will there be any new construction of structural timber frames? If yes please provide details and confirm if the timbers have been fire treated
46	Do you require general contents cover for the contents of your home? If yes, please provide sum insured (please note we cannot cover jewellery or Art):
	General Contents Sum Insured £

47	Describe the location of the risk address/site i.e. residential area, village, rural etc:
48	Where is the nearest occupied house in relation to the risk address/site and how far away is it approximately?
49	Will the property be occupied by you throughout the period of the works? If no please confirm who will be securing the site on a daily basis?
50	If you are not living at the property who will be inspecting the site and how often will they be doing this? i.e. we, the insured, will visit the property daily (please note inspections must be at least weekly)
51	What security is in place at the home during works, e.g. alarm, type of door/window locks, alarmed scaffolding etc?
52	Do you require Non Negligence Insurance? If yes a separate form will need completing and returning to us in order to obtain a quote (obtainable from your Broker):
53	Is there any other information you feel we should know about this request for insurance? Please give details here:
54	If you are working on a Party Wall, please confirm that the Party Wall Agreements are in place and agreed by all parties
55	Do you have a Schedule of Works, Drawings, GANTT Chart, Method Statement or any other documentation that you can send to us to help us to underwrite your risk?
56	If you are in a remote location, please confirm how far away the nearest police station and fire brigade are
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57 If the property is to be let or sold after completion of works, please confirm if you have renovated properties to be let or sold on before and confirm that your occupation is not a full time property developer

58 What is the Name of your existing insurer: