

# HOMWORKS

## Basement and/or Major Structural Works Questionnaire - UK

For any answers in **RED** please provide us with additional information on this form or by way of supporting documentation.



<p>Please provide a detailed summary of the works that will be undertaken, including any particularly difficult parts:</p>	
<p>Under CDM2015 a Construction Phase Plan is required for all projects. Has a CPP been drawn up? <i>If <b>Yes</b>, please provide a copy along with all drawings relating to the works.</i></p>	<p><b>Yes</b> <b>No</b></p>
<p>Has a named Principal Designer been appointed? <i>If <b>Yes</b>, please confirm their name and company details:</i></p>	<p><b>Yes</b> <b>No</b></p>
<p>Is the project notifiable under CDM2015 i.e. will the project take more than 30 days (with 20 operatives) or take longer than 500-man days to complete?</p>	<p><b>Yes</b> <b>No</b></p>
<p>Has a named Temporary Works Supervisor (TWS) been appointed who has the skills, knowledge experience and qualifications to carry out that role? Ideally Degree/HND qualified in Structural /Civil Engineering, working in a similar role for 5 years and familiar with BS5975. <i>If <b>Yes</b>, please confirm their name, company details and confirmation of their skills, knowledge experience and qualifications:</i></p> <p><small>* Please note that it will be a requirement of the policy that this information is provided prior to any structural work being carried out.</small></p>	<p><b>Yes*</b> <b>No</b></p>
<p>Will temporary propping be inspected and signed off as correct by the TWS before being loaded in the temporary condition?</p>	<p><b>Yes</b> <b>No</b></p>

## Basement and/or Major Structural Works Questionnaire - UK

<p>Has the Principal Contractor (PC) for the works been appointed?  <i>If <b>Yes</b>, please confirm their name and company details:</i></p>	<p><b>Yes</b> <b>No</b></p>
<p>If basement works are being undertaken, is the Basement Contractor the Principal Contractor or a separate company?  <i>If <b>Separate</b>, please confirm their name and company details:</i></p>	<p><b>PC</b> <b>Separate</b></p>
<p>Is the PC / Basement Contractor a member of ASUC or equivalent body?           If <b>No</b>, can the Contractor provide evidence of previous basement work successfully undertaken?  <i>If <b>Yes</b>, please ensure evidence is provided by attachment to this form.</i></p>	<p><b>Yes</b> <b>No</b> <b>Yes</b> <b>No</b></p>
<p>Have Party Wall Agreements under the Party Wall Act 1996 been drawn up with adjoining property owners?</p>	<p><b>Yes</b> <b>No</b></p>
<p>Has provision been made to monitor movement of adjacent structures no less than once a week?</p>	<p><b>Yes</b> <b>No</b></p>
<p>Are the Basement Works constructed wholly or partly under the footprint of an existing structure?  <i>If <b>Other</b>, please advise:</i></p>	<p><b>Wholly</b> <b>Partly</b> <b>Other</b></p>
<p>To what depth is the excavation being carried out (depth to be measured from normal surrounding ground level)?</p>	

## Basement and/or Major Structural Works Questionnaire - UK

<p>If the works involve alteration to an existing basement, are there any known defects or water ingress problems?</p> <p><i>If <b>Yes</b>, please advise what remedial action is proposed:</i></p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Has the structural design been carried out by Qualified Structural Design Engineers working as part of a design consultancy?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Do they carry professional indemnity insurance cover for the full TIV?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Has the design been checked by Chartered Structural/Civil Engineers in accordance with BS5975?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Has a Temporary Works Co-ordinator been appointed for the works?</p> <p><i>If <b>Yes</b>, please confirm their name and company details:</i></p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Has a Site Investigation Report been completed for this site?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Is there an associated geotechnical interpretive report?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Has contractor appointed a Site Manager /Supervisor to be on site for full duration of contract works?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Has appointed person got at least 5 years' experience within a similar construction role?</p>	<p><b>Yes</b></p> <p><b>No</b></p>
<p>Are Risk Assessments and Method Statements produced and implemented for all the construction works, do they take account of; temporary works details, sequencing of operations, supervision, plant and equipment etc?</p> <p><i>If <b>Yes</b>, please provide a copy.</i></p>	<p><b>Yes</b></p> <p><b>No</b></p>